

LITCHFIELD BOARD OF TRUSTEES
SPECIAL MEETING
October 15, 2020

The Litchfield Township Board of Trustees met in Special Session on Thursday, October 15, 2020, at the Litchfield Town Hall after the requirements of the Sunshine Law were met by notification and posting. The meeting was called to order by Chairman Reynolds at 5:00 p.m. with Trustees Horvath and Pope present. There was an audience of 5. All stood to recite the Pledge of Allegiance. The purpose of the meeting was for CARES ACT business and fire department business. Trustee Horvath stated that Chief Davis was notified that there will be a 3% increase in the cost of the squad that the township is considering ordering. Chief Davis stated that Trustees Horvath and Reynolds attended the officers' meeting where the new squad was discussed. Chief Davis then received a letter notifying him of the price increase. Chief Davis asked Trustee Horvath to submit the quote to the prosecutors to look over. Asst. Prosecutor Richter checked the quote. Matt, representative from Burgess, was here to answer any questions. Chief Davis stated that all the line items on the quote were at state bid prices which the prosecutors had questioned. Trustee Horvath asked how there could be a 3% increase if the quote is at state bid prices. Matt explained that there is a price increase every year but even with the 3% increase, their prices are still under state bid prices. Trustee Horvath stated that he received good information when he met with the officers. Asst. Prosecutor Richter is aware of the Nov. 1st deadline for placing the order. Trustee Pope asked the age of the ambulance that would be replaced. Chief Davis stated that the ambulance is 12 years old and the replacement plan is to replace ambulances every 10 years and fire trucks every 20-25 years. Trustee Pope stated that this replacement policy is a good idea and it is also a good idea to stagger the replacement of equipment. Trustee Pope stated that it is necessary to have good reliable safe equipment. Trustee Reynolds stated that after meeting with the officers he agrees that the ambulance should be replaced. Trustee Horvath made a motion to approve the contract with Burgess Ambulance for \$200,752.47 pending approval of the prosecutors; second by Pope. Voting yes: Reynolds, Pope, Horvath. Motion carried. The prosecutors already have a copy of the contract. Trustee Pope asked what the build time would be for the squad. Matt stated that due to Covid-19 it would be 240-280 days after receiving the chassis. Fiscal Officer Shaw stated that she gave the trustees information regarding the additional money that the township received for the Coronavirus Relief Fund and emails from a few of the other townships on what they are considering for purchase. Trustee Horvath stated that the board should compile a list that can be emailed to the prosecutors for their advice. Trustee Pope stated that if the items are already listed on the Office of Business Management's list or if another township has received approval for something, then why should we wait for the prosecutors advice since there is a time constraint. The trustees, fire chief, fiscal officer and zoning inspector began brain storming and compiling a list of items that are needed due to the coronavirus. The trustees prioritized the items on the

list and decided who would order the item depending on availability. At the Oct. 26th regular meeting, the trustees will discuss what was obtained and determine how much of the fund is still available. The list and which trustee is checking on/ordering the item is:

new pick-up truck (MP)

hands-free faucets and toilets for all township buildings (CR)

auto soap, sanitizers, paper towels for all township buildings (CR)

duct cleaning for all township buildings (DH)

air purifiers for furnaces in all township buildings (DH)

2 - AEDs (CR)

10 – 6' folding picnic tables (MP)

UV lights for the squads (DH/JD)

mobile repeater (DH/JD)

7 – tablets and mounts for the equipment (DH/JD)

portable wash stand for the park (DH/JD)

4 sets of gear (DH/JD)

Other items discussed were 200 folding chairs and an automatic hands-free door opener for the annex building. Fiscal Officer Shaw stated that the trustees need to write a short description of the item explaining how it will help prevent the spread of the coronavirus.

Trustee Pope made a motion to adopt Resolution 16-20 to Amend the Permanent

Appropriations; second by Horvath. Voting yes: Reynolds, Pope, Horvath. Motion

carried. Trustee Pope made a motion to approve the purchase of a pickup truck from

Valley Ford for \$33,646.00; second by Horvath. Voting yes: Reynolds, Pope, Horvath.

Motion carried. Trustee Horvath made a motion to approve the list discussed above

okaying the trustees and/or the fire chief to order and purchase the items; second by

Pope. Voting yes: Reynolds, Pope, Horvath. Motion carried.

Trustee Horvath made a motion to adjourn; second by Pope. Voting yes: Reynolds, Pope,

Horvath. Motion carried. Meeting adjourned at 7:00 p.m.