

LITCHFIELD BOARD OF TRUSTEES
SPECIAL MEETING
October 29, 2020

The Litchfield Township Board of Trustees met in Special Session on Thursday, October 29, 2020, at the Litchfield Town Hall after the requirements of the Sunshine Law were met by notification and posting. The meeting was called to order by Chairman Reynolds at 5:07 p.m. with Trustees Horvath and Pope present. Fiscal Officer Shaw was not present. There was an audience of 2. All stood to recite the Pledge of Allegiance. The purpose of the meeting was for CARES ACT business. Trustee Horvath stated that after the October regular meeting he contacted Asst. Prosecutor Rickter who stated that they could help with the CARES ACT funds but since their office is so busy, he suggested that the township hire a lawyer. Money can be used from this fund to cover the attorney's fees. Trustee Horvath contacted a lawyer at Baker Dubliker Beck Wylie & Mathews in North Canton. Trustee Horvath asked the board's opinion on hiring this firm. The trustees will send a list of items which we would like to purchase and they will render their opinion writing up an explanation on how the item protects against the spread of the coronavirus. Trustee Reynolds stated that it sounds like a good idea. Trustee Pope stated that this firm helped the Ohio Township Association with the webinar which he watched and the firm was up-to-date on the spending/handling of this fund. Trustee Horvath stated that Asst. Prosecutor Rickter recommended this firm also. Trustee Horvath made a motion to accept Baker Dubliker Beck Wylie & Mathews to help the township with the CARES ACT money; second by Pope. Voting yes: Reynolds, Pope, Horvath. Motion carried. Trustee Horvath stated that now a list needs to be compiled. Trustee Horvath asked Chief Davis if he had any items for the list. Chief Davis stated that he would first list the items that have already been purchased by the department: the sprayer*, the dryer, the tent for decon, the MDTs*, the uniforms*, the AEDs (1 for town hall & 1 for fire department)* and the radio repeaters for a total of \$25,314. The repeaters were half the price that was originally discussed. Chief Davis stated that \$399.98 should be added for the other sprayer that will be used in the garage. Chief Davis had a quote for an electronic sign in case that was being considered; the quote was for \$23,199.59. Chief Davis stated that he estimated prices for 3 computers for EMS charting which would allow department members to distance themselves while working to be \$4000; 2 TVs to go with the Mobile Dispatch Terminal -one by the call room and one by the bay allowing responders to see information regarding the call without touching shared screens – for \$1200 for both. Chief Davis stated that many departments are receiving hazard pay dating back to March. Chief Davis stated that he would like to propose a monthly stipend for this since the responders are the people who are putting themselves at risk. Chief Davis stated that this would be for every member because everyone carries their weight on the department. Chief Davis stated that if funds were available, replacement of the oldest LifePack which would be around \$30,000 is also a suggestion.

Trustee Horvath stated that he would send this list of items to the attorney along with Chief Davis' contact information in case she had any questions. Chief Davis stated that he has checked information regarding the CARES ACT funds and there is only a short list of non-allowable items that can be purchased with this money. Trustee Horvath stated that he will contact the lawyer in the morning to ask for her advice regarding the electronic sign. Chief Davis stated that Medina Sign stated that they can get the sign installed by the end of the year if the order is placed quickly. Trustee Horvath stated that if the attorney approves it, then he is okay with a sign. Chief Davis stated that distribution of public information is a reason for using the CARES ACT funds. The trustees stated that they were good with the list of items submitted by Chief Davis. Chief Davis stated that we may need to replace the PPE (gowns and masks) but there may be a delay in the availability in these items. The trustees were discussing the other items already purchased using the funds, including the pick up truck, the duct work cleaning, the hands-free faucets and toilets. Trustee Reynolds stated that he did not have anything he wanted to add to the list at this time. Trustee Pope stated that he discussed picnic tables at the Oct. meeting and the purchase 10 of them but he thinks that when there is an ice cream social there could be up to 40 people in the park. With a 6' picnic table, keeping 6' distancing, means there could only be 2/table. Also, tables from the town hall could be used in the park if needed. Trustee Pope proposed 20 picnic tables (\$3740) or 30 picnic tables (\$5610); there are around 10 wooden benches at the park now, 1 at fire station, and 1 at the garage which could be replaced with the new plastic tables; there are 10 wood convertible benches in the park which could be replaced with plastic ones for (229/each). 21 life time polyetholyne 8' tables and the cart would be \$2260; \$1910 for 21 6' tables and cart; batteries for all the touch less units; automatic no touch light switches for bathrooms; 200 polyetholyne folding chairs to replacing the old wooden chairs (\$8000). Trustee Horvath stated that he did not think that ice cream socials will be held for a long time. Chief Davis stated that the band discussed having smaller gatherings or having other musical groups perform. The trustees stated that they were okay with this list. Trustee Horvath made a motion to approve items using CARES ACT fund: for the fire department - the neon sign (\$24,000), 3 computers (\$4000), MDT with TVs for (\$1500), salary hazard pay back to March for (\$36,000), speaker and sound system for what we paid, switch 8-10 lights out with touchless switches, 200 folding chairs (\$8000), 20 lifetime picnic tables (\$4000), 10 convertible benches for (\$2500), 21 8' ploy tables with cart (\$2500), 21 6' tables with cart (\$ 2000), batteries for all automatic units being purchased for the bathrooms; second by Reynolds. Voting yes: Reynolds, Pope, Horvath. Motion carried.

Trustee Horvath made a motion to adjourn; second by Pope. Voting yes: Reynolds, Pope, Horvath. Motion carried. Meeting adjourned at 5:50 p.m.