

LITCHFIELD TOWNSHIP ZONING COMMISSION
NOVEMBER 12, 2019
6:30pm

<i>Board Members:</i>	<i>Term End</i>	<i>Trustees</i>	<i>Zoning Insp.</i>	<i>BZA:</i>	<i>Term End</i>	<i>Other:</i>
Dave Borling	2019	Horvath	Eric Noderer	Mitch Hook	2022	Fozio
Frank Baluch	2022					
Melissa Clifford	2021					
Jerry Koenig	2023					
Chris Barnes (alt)	2019					
Andrew Comuzie	2020					

CALL THE MEETING TO ORDER

Borling called the meeting to order with the Pledge of Allegiance.

Jerry made a motion to approve the September 10 meeting minutes with correction (to add Horvath in attendance), seconded by Andrew and approved by all.

Andrew made a motion to approve the October 1st meeting minutes with correction (to again add Horvath in attendance!), seconded by Jerry and approved by all.

Jerry made a motion to approve the October 8th meeting minutes as written, seconded by Andrew and approved by all.

TRUSTEE REPORT

Horvath said one of the vendors being considered for the resolution rewrite was at the last trustee meeting. Horvath asked the board to decide if they want to proceed with having the resolution reviewed/amended professionally and who the vendor should be. Horvath noted the vendor will meet with the zoning inspector, the zoning commission and the board of zoning appeals as they do their work. Andrew asked if the comprehensive plan should be redone before the resolution. The group discussed that the previous plan was done via a grant through the county commissioners and it is not necessary for a plan rewrite, they discussed how relevant the plan is and how the township can/may go about an update. Some members felt it is necessary while others did not.

ZONING INSPECTOR

Eric did a new home permit last week and asked the board about developing a policy for lot splits, combination parcels and combining parcels. General discussion took place.

BZA REPORT

No report from Mitch.

TRAINING COMMITTEE

Melissa spoke about the Ohio Township Association training in Columbus February 5-8, 2020 and sent a handout around the table for members to review. She reminded everyone to get their annual training forms to Pam by December 15th. Forms can be put in Pam's mailbox at the end of her driveway.

OLD BUSINESS

Borling referred to the list of text amendment corrective actions that the board has been working on over the last number of months. Fozio reminded the board that the August meeting minutes included 2 pages of already approved proposed amendments; Fozio asked the board to review them to ensure she captured the changes correctly. Andrew made a motion to submit the changes as prepared to the Department of Planning Services and the Prosecutors Office for opinion, seconded by Jerry. The motion was approved by Jerry, Andrew and Borling with Melissa abstaining.

The board moved to the topics discussed at the October meeting that would assist the BZA with conditional use permits; no decisions were made.

Jerry made a motion to adjourn at 8:00pm, seconded by Melissa and approved by all.

Dave Borling-Chairperson

Frank Baluch-Vice Chairperson

Please note: Meeting minutes are not verbatim. Approved meeting minutes are the official record of the meeting.